



## Windows 7 shortcut keys

Window Shortcuts	
+ ↑	Maximize window
+ ↓	Restore/Minimize window
+ ←	Snap window to left
+ →	Snap window to right
+ Shif ←	Jump window to left monitor
+ Shif →	Jump window to right monitor
+ Hom	Restore/Minimize all other windows

Taskbar Shortcuts	
+ T	Preview the first taskbar entry Press again to move forward through taskbar entries
+ Shift	Preview the last taskbar entry Press again to move back through taskbar entries
	Note: after pressing the keystroke once, use ← an → to cycle through
+ # (1-9)	Launches a new instance of the application in the # (1-9) slot on the taskbar

Desktop Shortcuts	
+ Space	View the desktop
+ G	Bring gadgets to the top of the Z-order
+ P	Opens projection options (Computer only, Duplicate, Extend and Projector only)
+ X	Mobility Center (same as Vista, but still handy!)

Accessibility Shortcuts	
+ +	Zoom
+ -	Zoom

Explorer Shortcuts	
Alt + P	Show/hide Preview Pane

Mouse Shortcuts		
Shif	Taskbar icon	Open a new instance
	Taskbar icon	Open a new instance
Ctrl	Taskbar icon	Open a new instance with Admin privileges
Shif	Taskbar icon	Show window menu (Restore/Minimize/Close, etc.)
Shif	Taskbar group	Show window group menu (Restore/Minimize/Close All)
Ctrl	Taskbar group	Cycle between the windows (or tabs) in the group